Digital Citizenship Plan | 2026-2027

School Name: Discovering Choices

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- SDP goal: The percentage of students acquiring credits for registered courses towards High School completion will increase with the improvement of fair, transparent and equitable assessment practices.
- Discovering Choices serves a diverse group of learners through a flexible learning model. Students have varied strengths and learning needs. Digital tools, including AI, may support access to instructions, vocabulary, organization, feedback, and practice when used purposefully.

Relevant evidence and data that informs our Digital Citizenship Plan:

- Support student independence, and the development of skills needed for learning and make informed decisions in digital communities (Question: I try to look at all sides of an issue before I make a decision")
- Build students' resilience and confidence in responding to setbacks and challenges in learning (Question: "I want to keep learning even when I experience a setback.")
- Students need support in balancing their screen time (Question: "I take care of myself by making sure I don't have too much screen time.")

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1 **Students will learn to manage and prioritize their screen time to engage learning**	**Balanced** I balance time online and offline to promote positive mental, emotional and physical well-being	**Short term goal #1** Students develop strategies to manage screen time and use technology intentionally.	Students will follow school and classroom norms and expectations for appropriate times and purpose for technology use. Students identify and practise realistic strategies to manage distractions and	Personal Mobile Devices and Social Media in Schools Review resources found on Digital Citizenship Insite Pages Explore strategies such as managing notifications,	Students identify a strategy, try it, and reflect on its effectiveness CBE Student Survey Well-Being Regulation questions

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
	I understand appropriate times and situations to use technology		reduce unhelpful screen time while retaining beneficial uses of technology.	setting goals before using an app, taking breaks, and balancing online and offline activities.	
		Short term goal #2 Students consider how technology affects their learning, social relationships and personal well-being.	Students recognize how digital interactions and habits can affect academic progress, mood, relationships, sleep, belonging, and respectful communication.	Teachers to have discussions with students about technology use, learning and well-being in different contexts, incorporating student voice. Personal Mobile Devices and Social Media in Schools Review resources found on Digital Citizenship Insite Pages	Student responses to scenarios and reflections demonstrate understanding of healthy digital choices and appropriate support strategies. CBE Student Survey Well-Being Regulation questions
Long term goal #2 **Students will continue to learn to how to use AI responsibly to engage and enhance their learning.**	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others	**Short term goal #1** Students learn when and how AI can support learning, and when independent work is required	Students can describe appropriate uses of AI for clarification, vocabulary, practice, organization, and feedback while retaining ownership of their learning.	Teachers model permitted and inappropriate uses through existing course tasks. Provide clear assignment-level directions about whether and how AI may be used. Review resources found on AI for Learning Insite page	Teacher examples of course-based instruction; student ability to explain their own work. CBE Student Survey Well-being questions

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
		Short term goal #2 Students understand that AI use must follow teacher directions, school expectations, and privacy requirements.	Students make appropriate choices about AI use and avoid entering personal, confidential, or identifying information into unapproved tools.	Review resources found on AI for Learning Insite page Share a student-friendly AI-use guide and reinforce expectations in D2L and assignment instructions. Use approved CBE guidance and tools.	CBE Student Survey Well-being questions; staff feedback on clarity and consistency of expectations.
Long term goal #3 **Students will learn how to effectively use resources to retrieve and reset passwords to build agency and independence.**	**Involved** I use digital tools to identify problems and take action to find solutions	**Short term goal #1** Students will learn to locate and use the CBE Password Hub to independently reset their passwords.	Students can access the Password Hub, follow the reset process, and regain access to their CBE accounts with minimal or no adult support.	Review resources found on Student Account Tool & Password Hub Insite page Share requirements for strong passwords	Students demonstrate that they can successfully complete the password-reset process independently. Track the number of students who can do so before and after instruction.
		Short term goal #2 Students will develop strategies to troubleshoot password-access issues and identify appropriate supports.	Students know what steps to take when they cannot access their account or complete the reset process, including when and how to seek assistance.	Support students setting up security information on Student Password Hub to change password independently	Students demonstrate appropriate next steps in a password-access scenario or successfully resolve an issue using available resources.